

**Department Of Correction**

Official Title:     **Student Intern**

Position Type:   **Internship**

Posting ID #: 044

**INTERNSHIP INFORMATION**

Salary:   **Unpaid**

Number of Vacancies:   1-2

Location: Reentry Services -  
Norfolk

Internship Track: Reentry Planning

Hours/Schedule: Flexible  
8-15 hours per week between  
8am-5pm

Duration:   **Full Semester**

Position Description: Intern to assist development and implementation of several key reentry initiatives including but not limited to: the housing search specialist certification program, focused offender reentry enhancement, and community contacts.

Responsibilities/Major Duties: Update the Housing Resource Search Application; Assist with staff training – review curriculum; Call housing programs in the community; Create templates and documents

Preferred Qualifications: Enrolled in either a Bachelors or Masters Degree track in the Criminal Justice Field

**How to apply:****Mail Internship Application to:**

Division of Human Resources  
P.O. Box 946  
Norfolk, MA 02056  
Fax: (508) 850-5217

**For additional information or questions, please contact:**

Jim O'Gara at (508)850-7874 or email at [JMOgara@doc.state.ma.us](mailto:JMOgara@doc.state.ma.us)  
Lori Costa at (508) 850-7783 or email at [LOCosta@doc.state.ma.us](mailto:LOCosta@doc.state.ma.us)

Agency Web Address: <http://www.mass.gov/doc/>

**An Equal Opportunity/Affirmative Action Employer.  
Women, minorities, veterans, and people with disabilities are strongly encouraged to apply.**